



PO BOX 246, Beanfield, Vieux Fort, St. Lucia ~ Resort Phone: 758-459-6000 ~ www.cbayresort.com
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North America Reservations: 877-252-0304 ~ reservations@cbayna.com

REQUEST FOR PROPOSAL

COMPANY NAME: _____ GROUP NAME : _____

PRIMARY CONTACT: _____

EMAIL ADDRESS: _____

TELEPHONE: _____

ADDRESS: _____

NAME OF MEETING OR EVENT: _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

DATE/S OF MEETING OR EVENT: _____ ARE YOUR DATES FLEXIBLE ? : _____

EXPECTED NUMBER OF GUEST ROOMS: _____

EXPECTED NUMBER OF GUESTS : _____ EXPECTED NUMBER OF EVENTS _____

SIZE OF FUNCTION SPACE NEEDED: _____

SET UP OF FUNCTION SPACE: BANQUET/U-SHAPE/BOARDROOM/CLASSROOM/OTHER _____

F&B REQUIREMENTS: _____

OTHER REQUIREMENTS: _____

Please provide any additional details you wish to share: _____

Please complete this form and return via FAX to 305-234-3343 or E-mail Groups@cbayna.com.

